DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: OCT 27 2025
By: 104 4:50
Ref. No. NOA 98-25

Appendix 61

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: M.I. SEVILLA RESORT
Address: BRGY. DOMOIT, LUCENA CITY
TIN 176-763-942-002
RFQ NO. 2025-78-RFQS

P.O. No.: 2025-10-0307
Date: OCTOBER 24, 2025
Mode of Procurement Negotiated Procurement - Small Value Procurement (Sec. 53.9)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY
Date of Delivery OCT 27-29 2025

Delivery Term within 15 Calendar Days upon receipt of PO
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
		OCT 27-29, 2025			
		OCT 27 2025			
	PAX	FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	71	1,989.00	141,219.00
		OCT 27 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	2	1,189.00	2,378.00
		OCT 28 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	71	1,989.00	141,219.00
		OCT 29 2025			
	PAX	FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	71	1,189.00	84,419.00
		SUPPLY OF FOOD, VENUE AND ACCOMMODATION FOR THE CONDUCT OF WORKSHOP ON THE PREPARATION OF FY 2026 BUDGET EXECUTION DOCUMENTS (BEDs)			
		GRAND TOTAL			**369,235.00**

(TOTAL Amount In Words) **THREE HUNDRED SIXTY NINE THOUSAND TWO HUNDRED THIRTY FIVE PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

For: MARLON SO A. DELGADO
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

10/27/25
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount